

ADMINISTRATIVE - INTERNAL USE ONLY

9 August 1983

MEMORANDUM FOR: Executive Assistant
Office of Personnel

FROM:

[REDACTED]
C/HRPS

SUBJECT: Weekly Activities Report

1. [REDACTED] completed his second week of OP data base orientation with OP/PA&E/ID/I&AB. As a newcomer to both Office of Personnel and Human Resources Planning Staff, this orientation will be an invaluable assist to his analytical responsibilities.

III .b.

2. Chief, Human Resources Planning Staff has completed his second week of vacation this week.

3. [REDACTED] met with an OGC representative, [REDACTED] to discuss the retention of material supporting previous jurimetric efforts.

IV a.

[REDACTED]

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